

# **VAN WERT COUNTY GENERAL HEALTH DISTRICT**

1179 Westwood Dr., Suite 300, Van Wert, Ohio 45891

Phone: (419) 238-0808 Fax: (419) 238-9571 Email: vwchd@vanwertcountyhealth.org

## **Application, Permitting, Installation and Operation of Household Sewage Treatment Systems for New Homes in Van Wert County**

### **Lot Approval**

Proposed new building lots must be evaluated for suitability for onsite sewage treatment before lot splits will be approved by the Health Department. A completed *Application for New Residential Building Lot* must be submitted, along with all required information, to the Health Department for review. If the Health Department review indicates that the lot is suitable for onsite sewage treatment, then the lot split will be approved.

Determination of suitability of proposed new building lots will generally be made within 45 days of application.

### **Site and Soil Evaluation**

A qualified site and soil evaluator must conduct an evaluation of the site to provide the information necessary to determine the type and size of system that will be necessary to adequately treat household sewage on the site. The Van Wert County Health Department does not provide this service, but maintains a list of individuals who perform site and soil evaluations in Van Wert County.

### **System Design**

A system design plan or layout plan must be provided for review by the Health Department. This is a detailed plan showing how adequate sewage treatment will be achieved in the soil conditions present on the property. The Van Wert County Health Department does not provide this service, but maintains a list of individuals who provide household sewage treatment system design services in Van Wert County.

### **Permitting**

Before an installation permit can be issued, a site review must be conducted by the Health Department. A completed *Application for Household Sewage Treatment System Site Review* must be submitted, along with all required information, before the site review can be completed. The site review will generally be completed within 10 days of application. A permit can be issued any time within one year after approval of the site review application.

### **Installation**

Installation may proceed under favorable soil moisture conditions at any time after an installation permit has been issued by the Van Wert County Health Department. The system must be installed by an installer who is registered with the Van Wert County Health Department, except in the case that a homeowner elects to perform the installation of a system serving his or her primary residence. A homeowner intending to install his or her own system must provide the Health Department with proof of a passing score on the State Exam on Sewage Treatment System Rules. Installation must be completed within one year of the date on which the permit is issued, unless the homeowner has applied for and received a six month extension from the Health Department.

**Final Inspection**

The newly-installed system must be inspected by the Van Wert County Health Department before any part of the system is covered or put into use. An as-built record must be completed prior to the inspection and provided to the Health Department staff at the time of inspection.

**Operation**

When the system has been installed and inspected, an operation permit will be issued by the Van Wert County Health Department. The system must be operated and maintained in accordance with all provisions of the operating permit. The operating permit must be renewed every five years.